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Dear Parent /Carer

Password System - Collection Of Children

If you are sending someone who does **<u>NOT</u>** collect your child on a regular basis they will need to give your password to the class teacher before handover.

Please could you send your child's class teacher a dojo message providing them with your child's name and a password (**Reception and KS1 only**).

It would also be helpful if you could let the office/class teacher know if you are sending someone who has **never** collected your child/ren before.

If you have a child in Year 1 or 2 we realise that you may have previously set up a password but please message your child's new class teacher with the password.

If you have more than one child in KS1 please use the same password.

Please can you send this information to the class teacher as soon as possible.

Yours sincerely

Mr R Jones Head Teacher







